ENROLLING AS A COACH, ASSISTANT COACH, OR TEAM PARENT IN A PROGRAM

INSTRUCTIONS FOR ENROLLING AS A COACH, ASSISTANT COACH, OR TEAM PARENT IN A PROGRAM

1. Navigate to **www.eysaeatonville.com**.

2. Click "Sign In" on the top right hand corner of the page.

3. Login to your TeamSideline account.

4. Click on "Place Order".

5. Select the enrollee that you would like to enroll as a coach.

6. Select "Volunteer" in the "Enrollment Type" box.

7. Select the program that you would like to enroll in via the "Program" box.

8. Select the offering that you would like to enroll in via the "Offering" box.

9. Select "Coach", "Assistant Coach", or "Team Parent" under the "Enrollment Selection" menu.

10. Click "Add Enrollment" (a dialog box will appear that indicates that your enrollment has been added to your cart).

    a. To close this dialog box, click the "x" in the top right hand corner.

    b. The cost of enrolling as a coach is displayed in the "Your Cart" section towards the bottom of the page.

NOTE: Being a coach, assistant coach, or team parent does not cost anything, but you must complete the checkout process to complete your enrollment.

11. Once you are finished enrolling, click "Proceed to Checkout".

12. Provide the information required to have a criminal background check conducted.

13. Review the "EYSA CONCUSSION COMPLIANCE" disclosure statement.

    a. Click the box to indicate your agreement with the terms therein.

14. Review the "EYSA DRUGS, ALCOHOL & TOBACCO COMPLIANCE POLICY".

    a. Click the box to indicate your agreement with the terms therein.

15. Review the "EYSA WAIVER/RELEASE".

    a. Click the box to indicate your agreement with the terms therein.

16. Click "Done".

17. Complete the required billing information (NOTE: the total cost for enrolling as a coach, assistant coach, or team parent is $0).

18. Click "Place Order".

    a. A yellow dialog box will appear and confirm your enrollment.

Congratulations! You have successfully enrolled as a coach, assistant coach, or team parent in an EYSA program!